

**ANNEXURE C**

**AUTHORISATION OF INFORMATION OFFICER**

*(In terms of the Promotion of Access to Information Act, 2000)*

I, the undersigned,

\_\_\_\_\_  
(Name of the Information Officer)

hereby authorise.....(**name of the person being designated**) as an Information Officer of .....(**name of the body or responsible party**) and authorise you to exercise any of the powers, duties and responsibilities conferred or imposed on me by the Protection of Personal Information Act, 2013 and the Promotion of Access to Information Act, 2000(PAIA

Please be advised that I reserve my right to exercise any of the powers, duties and responsibilities conferred herein, as well as the right to amend and/or withdraw any of those powers, duties and responsibilities.

*Ensuring protection of your personal information  
and effective access to information.*

\_\_\_\_\_  
**Information Officer**

*By my signature herein below, I hereby accept the authorisation as an Information Officer*

\_\_\_\_\_  
(Name of the person authorised)

**Designation:** \_\_\_\_\_

**Date:** .....